Q1. Dear Deans,

This is where you enter the data from your Deans PAR template. **Please plan to enter your data all at once!** We do not have control over the Qualtrics server and do not want you to lost your work!

Please reach out to the PAR Co-Chairs if you have any questions:
Deonne Kunkel Wu dkunkelwu@chabotcollege.edu and
Cynthia Gordon da Cruz cgordondacruz@chabotcollege.edu.

Q2. Name of Your Area/Division:

Special Programs

Q3. Your Name:

Patricia G. Molina

Q4.

1. Campus-Wide Issues

Programs in your division/area were asked to reflect on the results of last year's comprehensive PAR regarding infrastructure or college-wide issues needing immediate attention. Please review your **"Summary Data Report"** from Qualtrics (these reports aggregate all responses from programs in your division/area). Based on their responses and your own experiences, in ranked order, what do you believe are the top 3-5 infrastructure or college-wide issues that deserve immediate attention?

Issue # 1	Student Registration/Application Process: Improve registration/application process for students.
Issue # 2	2. Technological Systems: Examine Chabot's processes and structure for implementing and orienting employees to system-wide technological change and consider ways to solicit camps-wide input.
Issue # 3	Staffing Issues: Work with the district to further investigate hiring obstacles and collaboratively create policy solutions.
Issue # 4 (optional)	Funding: Secure funding for programs and college wide events
Issue # 5 (optional)	5. Access to Counseling: Evaluate what funding resources or structural changes would be needed to ensure all students have access to the high quality counseling services that Chabot provides.

Q5.

2. Service Area Outcomes

2.1. Are there any programs/services/areas with **service area outcomes** in your division/area?

Yes No
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Q6. 2.2. Please refer to your Summary Data Report from Qualtrics posted on [2022 Fall PAR Reports & Synthesis Statement](#) website. Service areas were asked the status of their SAO assessments. Have all service areas within your division/area filled out the [SAO Assessment Updates Survey](#) in Qualtrics OR assessed two SAOs in the past five years, *in which assessments included plans for continuous improvement*?

Note: To directly look up a service area's SAO assessment results, use this [SAO 2022 Assessment Update SPREADSHEET](#)*

Yes No N/A
◉ ○ ○

Q7. 2.3. If not, by when do you believe you can support the service areas in your division/area with filling out the [SAO Assessment Updates Survey](#) in Qualtrics?

[   ]

Q8.

3. Learning Outcomes Assessment Results

Please refer to your Summary Data Report from Qualtrics and the [SLO Assessment Report](#)* to answer the following questions.

Q29. 3.1. Are there any programs/services/areas with **student learning outcomes (SLOs)** in your division/area?

Yes No
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Q25. 3.2. Is assessment for all SLOs in your division/area up to date?

This question was not displayed to the respondent.

Q9. 3.3. If not, by when do you anticipate being able to support faculty in your division/area with completing this process? (Or for VPs, how will you support the Deans to get this task completed?) Do you have concerns you would like to share?

This question was not displayed to the respondent.

Q30. 3.4. Do you have any **program learning outcomes (PLOs)** in your division/area?

Yes No
○ ◉

Q27. Please refer to your Summary Data Report from Qualtrics posted on 2022 Fall PAR Reports & Synthesis Statement website and the PLO Assessment Completion Report* to see how many Certificates and Degree Programs in your division assessed PLOs in the 5-year cycle on CurricUNET. Programs who did not submit a complete PLO assessment are highlighted in pink.

This question was not displayed to the respondent.

Q28. 3.5. Is assessment for all PLOs in your division/area up to date?

This question was not displayed to the respondent.

Q29. 3.6. If not, by when do you anticipate being able to support faculty in your division/area with completing this process? (Or for VPs, how will you support the Deans to get this task completed?) Do you have concerns you would like to share?

This question was not displayed to the respondent.

Q11.

4. Reflections on Goals & Future Planning

Context: In their Fall 2021 PARs, programs in your division/area established goals to support continuous improvement in SLOs, PLOs, SAOs, meeting the college mission, or long-term strategic planning in the Educational Master Plan. Please review the Summary Data Report to see how programs in your division/area responded to the question: what is going well and what are some challenges regarding completing your programs/area's goals?

Q12. 4.1. What trends in their accomplishments stand out?

> Despite the continued challenges of Covid 19 and the staff vacancies in the programs, all programs goals have been met or are in progress. The Special Programs department continues to go above and beyond for students. All programs are providing services both in-person and in online modalities concurrently which make our counselors more accessible. Students can walk into the office and/or call in to potentially get an appointment. This has been beneficial as more students are being served and the programs have better outcomes. When we run reports, high percentages of students are completing their SSSP which has helped them participate in priority registration for the classes needed to complete their goals. Our Learning Communities are expanding their services and filling their classes. All Learning Communities currently are participating in priority registration. We have welcomed two new programs Fresh Success (formerly CalFresh Employment & Training? and Movement who are increasing their numbers and growing their programs.

Q13. 4.2. What trends regarding challenges stand out?

> Staffing, funding, and registration/application process issues are the main challenges in Special Programs. To date we have five vacancies, 4 counselor assistant II positions, one each in Puente, CalWORKs, CIN/Movement and EOPS, a full-time EOPS Counselor/Instructor and TRIO Aspire/Excel Director. Funding for new positions is always an issue. Because of the pandemic, mental health is needed even more now. We are looking for funding to hire a mental health counselor for our area as the need is greater and the need is more frequent than the Mental Health Center can accommodate. Many of our students are in crisis and need drop-in support versus waiting on appointments. Also, with transitions in CIN and Movement they are working to build a program that can be sustainable and long term. In Students don't seem to find the supports Special Programs offers right away, when entering Chabot, so improving onboarding opportunities for students to learn about Special Programs, during the registration and application process, will help students get a head start in receiving the benefits we have to offer. During and after the pandemic, our programs are finding it difficult to recruit students to meet their goals

Q14. **Context**: Last year, your office also established goals, please look here to see the goals you established in your Fall 2021 PAR*

Q15. 4.3. So far, what is going well and what are some challenges regarding completing your office's goals? *You could include reflections on: achievement of outputs or outcomes and/or challenges with producing outputs or outcomes so far.*

In the Special Programs area, the team has been consistently able to meet their goals from last year. Students are making their appointments, filling out their financial aid, and being connected to the faculty and classified professionals through in person and online. The Calworks students have 100% SEP completion and 89% persistence. CIN is in transition right now, but there has been a space designated for them in building 700. DSPS completed their goal of reclassifying their computer classes. EOPS/CARE counselor /coordinator search will begin in Spring 2023. They are also partnering with GSP which has allowed them to recruit more have students in the EOPS program. Movement was assigned under Special Programs, they are recruiting and servicing their students. The learning communities UMOJA, Puente, Athletics, CIN and Movement are growing and still persisting at higher rates. The challenges we face have consistently been the same pre and post pandemic, being able to reach out to students as they first come on campus. Right now the CCCApply has a question about our programs, but it's not enough. We need a proactive way to get eligible students oriented in the programs and services. If we can do that, students can get a jump start to their educational career. Overall, Special Programs continues to provide high quality services to our students.

Q16. *Note: if you need to amend one of your office's PAR goals, please email the adapted goals to Cynthia Gordon da Cruz cgordondacruz@chabotcollege.edu

Q17.

5. Program Maps

Program Maps will launch later this fall. Please consult the [Program Map Tracking Spreadsheet](#).
*If link does not open,
try: https://clpccdorg.sharepoint.com/:x:/s/ChabotGPprogrammapping/EYNtlwpHRiFAnSMAyqbqmEMBv4omShNxMfbOugYdFDJsIA?e=EgdEaO

Q18. 5.1. Have all programs in your division/area completed program maps?

Yes No N/A
○ ○ ●

Q20. 5.2. If not, by when do you believe you can support the programs in your division/area in completing their maps? Please remember that if faculty members need support, they can reach out to Heather Oshiro hoshiro@chabotcollege.edu.

Q21.

6. Summary Analysis

6.1. Please provide a summary of your division's/area's **key contributions/ major achievements** since the last comprehensive PAR cycle. (300 words)

Major achievements for Special Programs consists of on the spot services that are in person and online, learning communities participating in priority registration, collaborating across campus to support onboarding through SOAR, working with general counseling to align services, embedded EOPS counselor in BCRC to support students and assist with recruitment and creating new programs with new grant funded programs. The creation of Fresh Success (formerly CalFresh Employment and Training) which is now serving 50 students supporting them with books, supplies, and transportation. It's a self-sustainable program receiving federal funds. Movement is the Asian American and Pacific Islander learning community. Modeling itself to the UMOJA and Puente programs which has a cohort of classes and the focus is transfer. They have been filling their classes and recruiting students. Last spring, 87% of their students have completed their SSSP. Currently, we are working on our website and a common application to enter in any special programs. The Special Programs team is committed to making an easy transition from high school to college and to have eligible students receive the benefits.

Q22. 6.2. Please provide a summary of your division's/area's **greatest challenges** since the last comprehensive PAR cycle. (300 words)

As I stated above, staffing issues have been a big challenge for our programs. With vacant positions, this creates more work for others and stretches them thin. Also, it's hard for some programs to make appointments and follow-up on the students consistently. This can create some students getting missed or not getting that extra support. Our Trio program has been running without a director and that can be an issue to meeting the grants obligations. As soon as we can get these positions filled, fully staffed programs can run smoothly. With new employees entering the department, onboarding will become a challenge in our area. There is no formal onboarding process to train and make sure everyone has support. We recognize that we need to do better in this area. We are discussing ways to improve to better support new employees. Lastly, recruitment, outreach and onboarding of new students has always been a challenge. Many times I have heard from students, "why didn't I hear about this program sooner"? We have to do better in collaborating with the SOAR and FYE programs, rebrand, update our website and market our programs. We will be heading into this year with these topics to cover and resolve.

Q23.

7. Resource Requests for Your Dean's/VP's Office

You will need to enter resource requests for *your own Dean's/VP's offices* into Fall 2022 Resource Request Submissions.

Q24. 7.1. How do these requests support the goals in your division/area?

Movement is requesting a counselor assistant II to support the program with follow-up and appointments. We are discussing the possibility to collaborate with CIN and using funding through the ANAPISI grant.

Q25. 7.2. I have entered any resource requests for my Dean's/VP's office into Fall 2022 Resource Request Submissions

Yes No N/A
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Location Data

Location: (37.6652, -121.8734)

Source: GeoIP Estimation